

Commonwealth Libraries
State-wide Integrated Library System (ILS) Task Force
Administrative Working Group &
Technology Working Group
Recommendation Documents: In Progress

Governance Recommendation: The Office of Commonwealth Libraries would like a recommendation from the Administrative Working Group on the organizational structure required to manage a state-wide ILS.

Task Force Status: The Administrative Working Group surveyed and evaluated the governance setup for existing state-wide ILS projects and other consortia. A sub-group of the Administrative Working Group has developed a draft governance recommendation based upon creating a governance structure for a State-wide ILS that addresses the following needs:

Independent

- Set the pace for everything including: policy development, training, marketing
- Represent libraries of all sizes .

Nimble: agile in movement or action; deft

The governance draft recommendation developed by the sub-group is currently being evaluated by the full Administrative Working Group.

What You Can Do to Help: Please share your questions and concerns regarding the governance of a state-wide ILS. Information can be sent to John Brice at jbrice@meadvillelibrary.org.

Circulation Policies Recommendation:-A state-wide ILS will require some agreement among participating libraries on circulation policies for the shared system. In order to speed the process of policy adoption, Commonwealth Libraries would like a recommendation from the Working Group that it can offer as a proposal to whatever governing and advisory bodies are eventually created for the system.

Task Force Status: A sub-group of the Administrative Working Group is creating a matrix of circulation policies for libraries of varying sizes. In addition, libraries of various sizes participated in a needs assessment survey to provide background information to help with the formulation of circulation recommendations. Information collected includes material types, loan periods, fines/grace periods and customer types/privilege information.

What You Can Do to Help: Please share your circulation parameters! Information can be sent to icollens@schlowlibrary.org or can be faxed to the attention of Lisa Rives Collens at 814-238-8508.